

Unofficial Minutes

GWINNETT COUNTY
BOARD OF ASSESSORS
February 7, 2018

The regular meeting of the Gwinnett County Board of Assessors took place Wednesday, February 7, 2018 at 9:00am. Those in attendance were Norman Nash, Chairman; Robert Chaapel, Vice-Chairman; Johnny Blan, Assessor; Norman B. Ellis, Assessor; Stuart Morelli, County Attorney; Stewart Oliver, Executive Secretary; Alex Alcock, Deputy Chief Appraiser and Ginger Roderick, Recording Secretary.

Chairman Nash called the meeting to order and asked for approval of the agenda. It was asked that the item A-I be removed from agenda. Vice-Chairman Chaapel made motion to approve the agenda with removal of A-I. Mr. Blan seconded, and so carried unanimously.

The Board reviewed the minutes of January 3, 2018. Chairman Nash asked if there were any corrections or additions to be made. Mr. Blan made a motion to approve minutes. Vice-Chairman Chaapel seconded, and so carried unanimously.

Under Old Business was Legal Opinions. Mr. Morelli will be looking into legal issue regarding letter of authorizations for the Tax Representatives. The prior request for legal review into whether or not it is required for the Board to reappoint certain positions annually at the first Board meeting of the year is under review.

Next under Old Business was Value Update. 2016 – One Superior Court Appeal outstanding, review of the appraisals has been turned over and awaiting the next steps. Appeals for 2017 – As of 2/7/18 we are 99% complete for 2017. Value Update for 2018 is under way with posting values, as of Friday 40% had been posted.

Next under New Business was Review of Personal Property, Value Changes, Exhibit A. Vice-Chairman Chaapel made a motion to approve Exhibit A. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Personal Property, Refund Requests, Exhibit B. Vice-Chairman Chaapel made a motion to approve Exhibit B. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Personal Property, Audits, Exhibit C. Vice-Chairman Chaapel made motion to approve Exhibit C. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of CUVA Exemption, Releases, Exhibit D. Vice-Chairman Chaapel made motion to approve Exhibit D. Mr. Ellis seconded, and so carried unanimously.

Next under New Business was Review of CUVA Exemptions, Expired/Releases for 2017, Exhibit E. Vice-Chairman Chaapel made motion to approve Exhibit E. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of TAVT Motor Vehicle Changes, Exhibit F. Vice-Chairman Chaapel made motion to approve Exhibit F. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Personal, Residential and Commercial Property Changes, Exhibit G. Mr. Ellis made motion to approve Exhibit G. Mr. Blan Seconded, and so carried unanimously.

Next under New Business was Review of Personal Property Change of Assessment Notices, Exhibit H. Vice-Chairman Chaapel made motion to approve Exhibit H. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Accepted Superior Court Settlement Hearing Resolutions, Exhibit I. Vice-Chairman Chaapel made motion to approve Exhibit I. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Homestead Exemptions, Audit findings, Exhibit J. Vice-Chairman Chaapel made motion to approve Exhibit J. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Tax Digest Adjustments, Exhibit K. Mr. Blan made motion to approve Exhibit K. Vice-Chairman Chaapel seconded, and so carried unanimously.

Next under New Business was Review of Exemption Questionnaires, Exhibit L. Vice-Chairman Chaapel made motion to approve Exhibit L. Mr. Blan seconded, and so carried unanimously.

Next under New Business was Review of Tax Appeal Log, Exhibit M. Exhibit M is for information only and requires no action by the Board.

Under Other Business, Chairman Nash asks if there was any Administrative Update. Mr. Oliver informed the Board there is now a vacant appraisal supervisor position and will be posted as soon as possible. Renee Boswell was introduced to the members as our new Residential Manager. Discussion was made about whether we could ask for a 24- hour rescheduling notice for the pre-superior court settlement conferences, this is being looked into.

Next under Other Business - Policy Discussions. None at this time.

Chairman Nash asked if there was any or other business to be discussed. There being none Vice-Chairman Chaapel made motion to adjourn. Mr. Blan seconded and so carried unanimously.